



Submit Request Form to [office@swimfcst.com](mailto:office@swimfcst.com)

## Special Event Request Form

REQUESTOR INFORMATION	
<b>Group Name</b>	
<b>Location</b>	First Colony/New Territory/Seven Meadows/Long Meadow Farm
<b>Requestor Name</b>	
<b>Requestor Contact #</b>	
<b>Requestor Email</b>	

EVENT INFORMATION	
<b>Event Type</b>	Luncheon/Dinner/Birthday Party/End of Season Party *Other (Please Specify: _____)
<b>Event Name</b>	
<b>Event Description</b>	
<b>Activities Involved?</b> <i>(Sport Activities, Pool Party, BBQ, Ballon Fight and etc)</i>	Yes/No *If Yes, please specify: _____
<b>Venue Name</b>	
<b>Venue Address</b>	
<b>Venue Website</b>	
<b>Event Dates</b>	Start Date: End Date:
<b>Is the event outdoors?</b>	Yes/No
<b># of Attendees</b>	
<b>Who are the Attendees?</b>	Athletes Coaches Including Athletes Parents/Siblings